

AN ORDINANCE BY

CITY UTILITIES/TRANSPORTATION COMMITTEE

01- 0 -0302

AN ORDINANCE AUTHORIZING AUTOMOBILE EXPENSE REIMBURSEMENT FOR POSITION NOS. 8441 (DEPARTMENTAL MANAGEMENT ANALYST, SR), 1256 (ADMINISTRATIVE ASSISTANT, SR), 1259 (ADMINISTRATIVE ANALYST), 1260 (HUMAN RESOURCE SPECIALIST, SR), 19890 (SAFETY COORDINATOR), 19966 (OCCUPATIONAL SAFETY ADMINISTRATOR), 19972 (SAFETY COORDINATOR), 19967 (CONSTRUCTION INSPECTOR), 19968 (CONSTRUCTION INSPECTOR, SR), 20578 (CIVIL ENGINEER, PRINCIPAL), 20584 (FIELD ENGINEER, PRINCIPAL), 20585 (FIELD ENGINEER, PRINCIPAL), 17454 (CIVIL ENGINEER), 07587 (CHEMIST), 21903 (EROSION CONTROL INSPECTOR), 21904 (EROSION CONTROL INSPECTOR) AND ALL SIMILAR POSITIONS CREATED IN THE 2001 BUDGET, ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS, AND FOR OTHER PURPOSES.

**WHEREAS**, the incumbents in Positions Nos. 1256, 1259, 1260, 8441, 07587 17454, 19890, 19966, 19967, 19968, 19972, 20578, 20584, 20585, 21903 and 21904, Department of Public Works, are not authorized automobile expense reimbursement; and

**WHEREAS**, as members of the Department of Public Works said employees are required to use their personal vehicles extensively to fulfill the duties and/or responsibilities of these positions due to non-availability of city vehicles;

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA**, as follows:

**Section 1.** That automobile expense reimbursement be and is hereby authorized for Positions Nos. 8441 (Departmental Management Analyst, Sr.), 1256 (Administrative Assistant, Sr.), 1259 (Administrative Analyst), 1260 (Human Resource Specialist, Sr.), 07587 (Chemist), 19890 (Safety Coordinator), 19966 (Occupational Safety Administrator), 19972 (Safety Coordinator), 19967 (Construction Inspector), 19968 (Construction Inspector, Sr.), 20578 (Civil Engineer, Principal), 20584 (Field Engineer, Principal), 20585 (Field Engineer, Principal), 17454 (Civil Engineer), 21903 (Erosion Control Inspector), 21904 (Erosion Control Inspector) and all similar positions created in the 2001 Budget, in the Department of Public Works, effective January 1, 2001, to be charged to and paid for from various Fund Account Centers.

**Section 2.** That all ordinances and parts of ordinances in conflict herewith be and the same are hereby repealed.

YSH (2/2/01)



**BILL CAMPBELL**  
MAYOR

**CITY OF ATLANTA**  
68 MITCHELL ST, SW, ATLANTA, GEORGIA 30335-0324  
SUITE 4700, CITY HALL - SOUTH  
(404) 330-6240  
FAX (404) 658-7552  
email: publicworks@atlanta.org

**DEPARTMENT OF PUBLIC WORKS**

**Norman A. Koplon, P.E.**  
Interim Commissioner

**John Griffin**  
Acting Deputy Commissioner

**David W. Peters, P.E.**  
Acting Deputy Commissioner

**Garney Ingram-Reid**  
Deputy Commissioner

**MEMORANDUM**

**TO:** Benita Ransom, Commissioner  
Department of Personnel and Human Resources

**FROM:** Garney Ingram-Reid, Deputy Commissioner  
Department of Public Works

**DATE:** January 23, 2001

**SUBJECT:** Vehicle Mileage

Please authorize the following positions for vehicle mileage in your 2001 personnel paper. The duties/responsibilities of these positions may require extended use of personal vehicles based on non-availability of city vehicles.

**Existing Positions**

<u>Pos. No.</u>	<u>Name</u>	<u>Job Classification</u>	<u>Cost Center</u>	<u>Fund</u>
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**Training, Development & Evaluation**

8441	Cynthia Austin	Departmental Management Analyst, Sr.	M57202	2JXX
1256	Shaun Mixon	Administrative Assistant, Sr.	M12001	1A01
1259	Nancy Moore	Administrative Analyst	M12001	1A01
1260	VACANT	Human Resource Specialist, Sr.	M12001	1A01

**Safety**

19890	VACANT	Safety Coordinator	M11001	2JXX
19966	VACANT	Occupational Safety Administrator	M12001	1A01
19972	VACANT	Safety Coordinator	M12001	1A01

**Stormwater**

19967	Gary Claxton	Construction Inspector	M21001	1A01
19968	Adolphus Ofor	Construction Inspector, Sr.	M21001	1A01

**Wastewater**

17454	Paul Thomas	Drafting Designer	M51001	2JXX
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**Erosion Control**

21903	VACANT	Erosion Control Inspector	M22601	1A01
21904	VACANT	Erosion Control Inspector	M22601	1A01



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Garney Ingram-Reid  
Deputy Commissioner

**MEMORANDUM**

TO: David Corbin, Chief Financial Officer  
Department of Finance

FROM: Garney Ingram-Reid, Deputy Commissioner  
Department of Public Works

DATE: January 23, 2001

SUBJECT: Vehicle Mileage

Please authorize the following positions for vehicle mileage in your 2001 personnel paper. The duties/responsibilities of these positions may require extended use of personal vehicles based on non-availability of city vehicles.

<b><u>No. of Positions</u></b>	<b><u>Job Classification</u></b>	<b><u>Cost Center</u></b>	<b><u>Fund</u></b>
<b><u>Technical Services</u></b>			
2	Civil Engineer, Chief	M22201	2J21
2	Field Engineer	M22201	2J21
2	Construction Engineer, Principal	M22201	2J21
2	Construction Engineer, Senior	M22201	2J21
2	Construction Inspector	M22201	2J21
<b><u>Safety &amp; Training</u></b>			
2	Departmental Management Analyst	M11001	2J01
2	Safety & Training Officers, Senior	M11001	2J01
<b><u>Erosion Control</u></b>			
1	Environmental Compliance Manager	M21001	2J01
1	Landscape Architect	M21001	2J01
2	Construction Inspector, Principal	M21001	2J01
2	Construction Inspector, Senior	M21001	2J01
4	Erosion Control Inspector	M21001	2J01

Your cooperation is appreciated.

GIR/JM/cpc

cc: Benita Ransom  
Tony Constance  
Joseph Williams

James McClain  
Richard Dixon

**DEPARTMENT OF PUBLIC WORKS**

**CITY OF ATLANTA**

**AGENDA "A"**

**FEBRUARY 27, 2001**

**Matters from the Solid Waste and Transportation Services and Management Services Office:**

- 1. An Ordinance authorizing Automobile Expense Reimbursement for Position Nos. 8441 (Departmental Management Analyst, Sr.), 1256 (Administrative Assistant, Sr.), 1259 Administrative Analyst, 1260 (Human Resource Specialist, Sr.), 19890 (Safety Coordinator), 19966 (Occupational Safety Administrator), 19972 (Safety Coordinator), 19967 (Construction Inspector), 19968 (Construction Inspector, Sr.), 20578 (Civil Engineer, Principal), 20584 (Field Engineer, Principal), 20584 (Field Engineer, Principal) 20585 (Field Engineer Principal), 17454 (Civil Engineer), 07587 (Chemist), 21903 (Erosion Control Inspector), 21904 (Erosion Control Inspector) and all similar Positions created in the 2001 Budget, on behalf of the Department of Public Works, and for other purposes.**

## TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIGDEON *AA*

*Garny A. Reid*  
\_\_\_\_\_  
Commissioner's Signature

\_\_\_\_\_  
Director's Signature

Originating Department: Public Works

Contact Person: James McClain X6571

Committee(s) of Purview: City Utilities/Transportation

Council Deadline: February 12, 2001

Committee Meeting Date(s): February 27, 2001

Full Council Date: March 5, 2001

### CAPTION

AN ORDINANCE AUTHORIZING AUTOMOBILE EXPENSE REIMBURSEMENT FOR POSITION NOS. 8441 (DEPARTMENTAL MANAGEMENT ANALYST, SR), 1256 (ADMINISTRATIVE ASSISTANT, SR), 1259 (ADMINISTRATIVE ANALYST), 1260 (HUMAN RESOURCE SPECIALIST, SR), 19890 (SAFETY COORDINATOR), 19966 (OCCUPATIONAL SAFETY ADMINISTRATOR), 19972 (SAFETY COORDINATOR), 19967 (CONSTRUCTION INSPECTOR), 19968 (CONSTRUCTION INSPECTOR, SR), 20578 (CIVIL ENGINEER, PRINCIPAL), 20584 (FIELD ENGINEER, PRINCIPAL), 20585 (FIELD ENGINEER, PRINCIPAL), 17454 (CIVIL ENGINEER), 07587 (CHEMIST), 21903 (EROSION CONTROL INSPECTOR), 21904 (EROSION CONTROL INSPECTOR) AND ALL SIMILAR POSITIONS CREATED IN THE 2001 BUDGET, ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS, AND FOR OTHER PURPOSES.

### BACKGROUND

TO AUTHORIZE AUTOMOBILE EXPENSE REIMBURSEMENT FOR SEVERAL POSITIONS WITHIN THE DEPARTMENT OF PUBLIC WORKS FOR POSITIONS REQUIRING EXTENDED USE OF PERSONAL VEHICLES FOR JOB PERFORMANCE.

### FINANCIAL IMPACT (if any)

#### *Mayor's Staff Only*

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Received by Mayor's Office:

*2/15/01*  
\_\_\_\_\_  
(date)

Reviewed by:

*JP*  
\_\_\_\_\_  
(initials)

\_\_\_\_\_  
(date)

Submitted to Council:

*JP*  
\_\_\_\_\_  
(date)

Action by Committee:

\_\_\_\_ Approved \_\_\_\_ Adversed \_\_\_\_ Held \_\_\_\_ Amended  
\_\_\_\_ Substitute \_\_\_\_ Referred \_\_\_\_ Other